



G R O U P

**GIIB HOLDINGS BERHAD**

Registration No.: 200301016552 (618972-T)  
(Incorporated in Malaysia)

**NOTIFICATION TO SHAREHOLDERS OF  
EXTRAORDINARY GENERAL MEETING (“EGM”)**

Dear Valued Shareholders of GIIB Holdings Berhad (“**GIIB**” or “**the Company**”),

The Board of Directors of GIIB wishes to inform that an EGM will be conducted **on a fully virtual basis as follows:**

**Date:** Friday, 28 February 2025  
**Time:** 9:30 a.m.  
**Meeting Platform:** Dvote Online meeting platform provided by Dvote Services Sdn. Bhd. in Malaysia at <https://www.dvote.my> (Domain registration number with MYNIC : D6A434007)

Please refer to the Administrative Guide for the EGM enclosed to this Notification on the registration and voting process for the EGM. The Administrative Guide is also available at the Company’s website at <https://www.giibworld.com> and/or Bursa Malaysia Securities Berhad’s website <https://www.bursamalaysia.com>.

The documents below have been published and made available at the Company’s website <https://www.giibworld.com> and/or Bursa Malaysia Securities Berhad’s website <https://www.bursamalaysia.com>:

- (a) Circular to Shareholders;
- (b) Notice of EGM; and
- (c) Proxy Form.

Should you wish to receive the printed copy of the Circular to Shareholders together with the Notice of EGM and Proxy Form, please request through post/telephone/email at the contact below:

Name : Corporate Office of GIIB  
Address : Lot Pt 1654 & Pt 1657 Nilai Industrial Estate,  
Kawasan Perindustrian Nilai, 71800 Nilai, Negeri Sembilan  
Telephone : 06-799 4833  
E-mail : corporate@giibworld.com

Should you require any assistance on the above, please contact our Share Registrar, Sectrars Management Sdn. Bhd. at 03-2276 6138 or sectrarsmg@gmail.com.

We thank you for your continued support to GIIB.

BY ORDER OF THE BOARD

Mak Chooi Peng (MAICSA 7017931)  
SSM PC No. 201908000889  
Company Secretary

Kuala Lumpur  
6 February 2025



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**GIIB HOLDINGS BERHAD**

Registration No. : 200301016552 (618972-T)  
(Incorporated in Malaysia)

**ADMINISTRATIVE GUIDE FOR THE FULLY VIRTUAL  
EXTRAORDINARY GENERAL MEETING (“EGM”)**

- Date : Friday, 28 February 2025
- Time : 9:30 a.m.
- Meeting Platform : Dvote Online meeting platform provided by Dvote Services Sdn. Bhd. in Malaysia at <https://www.dvote.my> (Domain registration number with MYNIC : D6A434007)
- Depository of Proxy Form : The Share Registrar of GIIB Holdings Berhad (the “**Company**”) c/o Sectrars Management Sdn. Bhd. Lot 9-7, Menara Sentral Vista, No. 150, Jalan Sultan Abdul Samad, Brickfields, 50470 Kuala Lumpur, Malaysia.
- Email: sectrarsmg@gmail.com

**MODE OF MEETING**

The Company would like to continue to leverage on technology advancement by conducting the EGM on a fully virtual basis through live streaming from the broadcast venue and online remote voting using the Remote Participation and Voting (“**RPV Facilities**”) (collectively referred hereinafter as “**Virtual EGM**”).

In line with the Practice 12.3 of the Malaysian Code on Corporate Governance, conducting a Virtual EGM would facilitate greater shareholder participation as it facilitates electronic voting and remote shareholders’ participation. With the RPV Facilities, you may exercise your right as a member of the Company to participate (including the right to pose questions to the Board of Directors and/or management of the Company) and vote at the Virtual EGM. Alternatively, you may also appoint the Chairman of the EGM as your proxy to attend and vote on your behalf at the Virtual EGM.

**BROADCAST VENUE**

The broadcast venue is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016 which requires that the Chairman of the EGM to be present at the main venue. Shareholders or proxies are **not allowed** to be physically present at the broadcast venue as the venue is only meant to facilitate the conduct of the Virtual EGM. Shareholders or proxies who turn up at the broadcast venue would be requested to leave the venue politely.

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## ENTITLEMENT TO PARTICIPATE AND VOTE

In respect of deposited securities, only members whose names appear in the Record of Depositors on **21 February 2025** (General Meeting Record of Depositors) shall be eligible to participate the Virtual EGM or appoint proxy(ies) to participate and/or vote on his/her behalf.

## PROXY FORM(S)

Shareholders who are unable to participate in our Virtual EGM are encouraged to appoint the Chairman of the EGM as your proxy and indicate the voting instructions in the Proxy Form.

Please take note that you **must** complete the Proxy Form for the Virtual EGM should you wish to appoint a proxy(ies).

Please deposit your Proxy Form at the Company's Share Registrar office, Sectrars Management Sdn. Bhd. at Lot 9-7, Menara Sentral Vista, No. 150, Jalan Sultan Abdul Samad, Brickfields, 50470 Kuala Lumpur, Malaysia or write in to [sectrarsmg@gmail.com](mailto:sectrarsmg@gmail.com) not less than forty-eight (48) hours before the time for holding the EGM, i.e. no later than Wednesday, 26 February 2025 at 9:30 a.m. or any adjournment thereof.

## REVOCATION OF PROXY

If you have submitted your Proxy Form and subsequently decide to appoint another person or wish to participate in the Virtual EGM by yourself, please write in to [sectrarsmg@gmail.com](mailto:sectrarsmg@gmail.com) to revoke the earlier appointed proxy not less than forty-eight (48) hours before the time appointed for holding the EGM, i.e. no later than Wednesday, 26 February 2025 at 9:30 a.m. or any adjournment thereof.

## VOTING PROCEDURE

The voting at the Virtual EGM will be conducted by poll in accordance with Paragraph 8.29A of Main Market Listing Requirements of Bursa Malaysia Securities Berhad.

The Company has appointed Dvote Services Sdn. Bhd. ("**Dvote**") as Poll Administrator to conduct the poll by way of electronic voting or online remote voting ("**e-voting**").

Kindly refer to item (2) below of the Procedures for RPV Facilities for guidance on how to vote remotely from Dvote Online website at <https://www.dvote.my>.

During the Virtual EGM, the Chairman of the EGM will invite the Poll Administrator to brief on the e-Polling housekeeping rules. The voting session will commence as soon as the Chairman of the EGM calls for the poll to be opened and until such time when the Chairman of the EGM announces the closure of the poll.

For the purposes of the Virtual EGM, e-voting will be carried out via personal smart mobile phones, tablets or personal computers/laptops.

Upon the conclusion of the poll session, the Scrutineers will verify the poll results followed by the declaration by the Chairman of the EGM whether the resolutions put to vote were successfully carried or not.

Kindly follow the steps below on how to register, request for login ID and password:-

### 1. RPV FACILITIES

Members are to attend, speak (in the form of real time submission of typed texts) and vote (collectively, "**Participate**") remotely at the Virtual EGM using RPV Facilities provided by Dvote via its **Dvote Online** website at <https://www.dvote.my>. Please refer to Procedures for RPV Facilities.

2. PROCEDURES FOR RPV FACILITIES

Member(s)/proxy(ies)/corporate representative(s)/attorney(s) who wish to participate in the Virtual EGM remotely using the RPV Facilities are to follow the requirements and procedures as summarised below:

<b>BEFORE MEETING DAY</b>		
<b>A. USER REGISTRATION</b>		
	<b>Procedure</b>	<b>Action</b>
(a)	Sign-up as a user with <b>Dvote Online</b>	<p><i>Note: If you are already a user with Dvote Online, you are not required to sign-up again. You may proceed to sign-in using your email address and password.</i></p> <ul style="list-style-type: none"> <li>• Access the website at <a href="https://www.dvote.my">https://www.dvote.my</a></li> <li>• Click on [<b>Sign up</b>] to register as a new user with Dvote Online.</li> <li>• Complete registration and upload softcopy of Malaysia Identification card (front and back) or passport (foreigner(s)).</li> </ul> <p>You will be notified via email once your user registration is accepted/rejected by Dvote Online.</p>
(b)	Register Meeting with <b>Dvote Online</b>	<ul style="list-style-type: none"> <li>• Registration for Remote Participation will remain open from <b>24 February 2025</b> until the commencement of the polling during the Virtual EGM.</li> <li>• Login to <a href="https://www.dvote.my">https://www.dvote.my</a> with your user ID (i.e.: email address) and password.</li> <li>• Select event: “<b>GIIB Holdings Berhad –Extraordinary General Meeting</b>” and click [<b>Register</b>].</li> <li>• You will receive an email notifying on your registration for the remote participation and verification.</li> </ul>
<b>ON THE DAY OF VIRTUAL EGM</b>		
	<b>Procedure</b>	<b>Action</b>
(a)	Mark Attendance	<ul style="list-style-type: none"> <li>• Log in to <a href="https://www.dvote.my">https://www.dvote.my</a> and select the corporate event “<b>GIIB Holdings Berhad – Extraordinary General Meeting</b>”</li> <li>• Click on “<b>Mark Attendance</b>” on the screen to Mark your attendance.</li> </ul>
(b)	Join the Live Stream Meeting	<ul style="list-style-type: none"> <li>• Click on “<b>Join Meeting</b>” link in the invitation email and you will be directed to the live streaming room.</li> <li>• You are advised to log in early, at least 20 minutes, before the commencement of the EGM.</li> </ul>
(c)	Post Questions during Live Streaming	<ul style="list-style-type: none"> <li>• If you have any question(s) for the Board of Directors, you may use the “<b>Question Box</b>” to transmit your question(s).</li> </ul>
(d)	Online Voting during Live Streaming	<ul style="list-style-type: none"> <li>• Voting session commences from 9:30 a.m. on Friday, 28 February 2025 until the time when the Chairman of the EGM announces the end of the voting session.</li> <li>• Click on [<b>Vote</b>], to cast your votes for each resolution (s).</li> <li>• Review your casted votes, confirm and submit your votes.</li> </ul>

(e)	End of remote participation	<ul style="list-style-type: none"> <li>Upon the announcement by the Chairman of the EGM on the closure of the Virtual EGM, the live streaming room will end.</li> </ul>
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Notes to users of the RPV Facilities:

- The quality of the live streaming is highly dependent on the bandwidth and stability of the internet connection at the location of the user and the device of the user.
- Users are advised to afford themselves ample time to complete the log in process in advance of the EGM.
- In the event you encounter any issues with logging-in, connection to live streamed meeting or online voting on the meeting day, kindly call 603-22766138 and email to [dvoteservice@gmail.com](mailto:dvoteservice@gmail.com) for assistance.

3. APPOINTMENT OF PROXY(IES)/CORPORATE REPRESENTATIVE(S)/ATTORNEY(S)

A member who has appointed a proxy(ies)/authorised representative(s)/attorney(s) to participate in the Virtual EGM via RPV Facilities must request his/her proxy(ies)/authorised representative(s)/attorney(s) to register himself/herself for RPV Facilities via Dvote Online website at <https://www.dvote.my>.

**NO DOOR GIFTS OR FOOD VOUCHERS**

There will be no distribution of food vouchers or door gifts during the Virtual EGM as the EGM is conducted on a fully virtual basis.

**NO RECORDING OR PHOTOGRAPHY**

Strictly no recording or photography of the Virtual EGM proceedings is allowed.

**ENQUIRY**

If you have any enquiry(ies) relating to the EGM, Administrative Guide for the Fully Virtual EGM, RPV Facilities or encounters issues with the log in, steps to connect to live streaming and online voting, you may send them in advance or contact the following during office hours from Monday to Friday from 9:00 a.m. to 5:00 p.m. (except for public holiday) :-

**For Agenda of the Virtual EGM related:**

Email : [corporate@giibworld.com](mailto:corporate@giibworld.com)

**For Pre-Registration via RPV Facilities:**

DVOTE SERVICES SDN. BHD.  
 Lot 9-7, Menara Sentral Vista  
 No. 150, Jalan Sultan Abdul Samad  
 Brickfield, 50470 Kuala Lumpur

Name : Ms Sangetha / Mr Hugo  
 Telephone No. : 603-2276 6138  
 Email : [dvoteservice@gmail.com](mailto:dvoteservice@gmail.com)

Kindly check the Company's website or announcements from time to time for the latest updates on the status or changes to the Virtual EGM's arrangement.

The administrative guide can be viewed and downloaded from the Company's website at <https://www.giibworld.com>.